NOTE: You must be set up by your Field Monitor/Sponsor in order for you to be able to claim split shifts

Or Second Servings. Second Servings are utilized when the amount of children claimed will exceed the amount your license allows, capacity rules are different for each license size (See Family Childcare Home Licensing Regulations.)

An example of this is when you have a group of children that will be attending Breakfast that exceed your capacity. This example is for a license size of 8 (This must contingent on the age grouping from Home Licensing Regulations.) You have been authorized to claim split shifts at Breakfast. Shift 1 at: 7:00 am. Shift 2 at: 8:00 am.

The first group of 5 children shows up for care at 6:30 am. Whereas they eat at Breakfast at 7:00 am (Shift 1) All 5 of these children would be counted in attendance and a claimed meal.

At 7:45 am. (3) of those children leave and go to school and another group of 5 children shows up for Breakfast at 8:00 am. (Shift 2)

Shift 2 at 8:00 am would have the newly arrived children (5) and the (2) children from the earlier meal. So for Shift 2, 7 children would be counted in attendance but only 5 would be claimed for the meal.

Summary:

Meals at 7:00 am = 5
Capacity at 7:00 am = 5

Meals at 8:00 am = 5
Capacity at 8:00 am = 7

Note: All capacity totals are processed against the Family Childcare Home Licensing Regulations.