

Submitting your Claim



Click Here

Make sure all your data is Correct and you have Turned In all of your child Enrollments, before Proceeding

https://www.minutemenu.com - Submit Claim To Sponsor - Microsoft Inter...

Submit Claim to Sponsor

Help

Current Claim Month: January 2007

Number of Days With Meals: 4

Submitted To Sponsor: Not Yet Submitted

Print Attendance Verify In / Out Times Print In / Out Times

Print Claim Report **Submit Claim** Close

Done Internet

Printing the reports is up to you. We don't require that. Push the submit claim button on this page also.

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Minute Menu

Child in/out times are cross-checked by your Sponsor when your Sponsor processes your claim. If you want to verify that the daily child in/out times are valid, you may want to run the [Verify In/Out Times] report before you continue.

If you have already verified your daily in/out times, hit [OK] to continue. Otherwise, hit [Cancel].

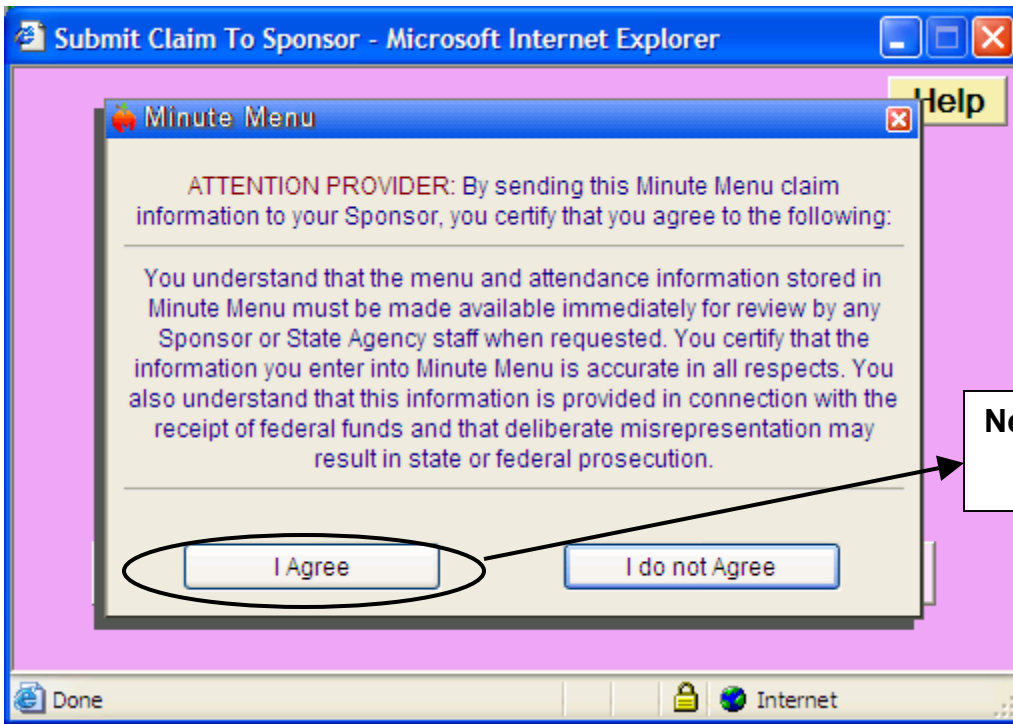
Ok Cancel

Print In / Out Times

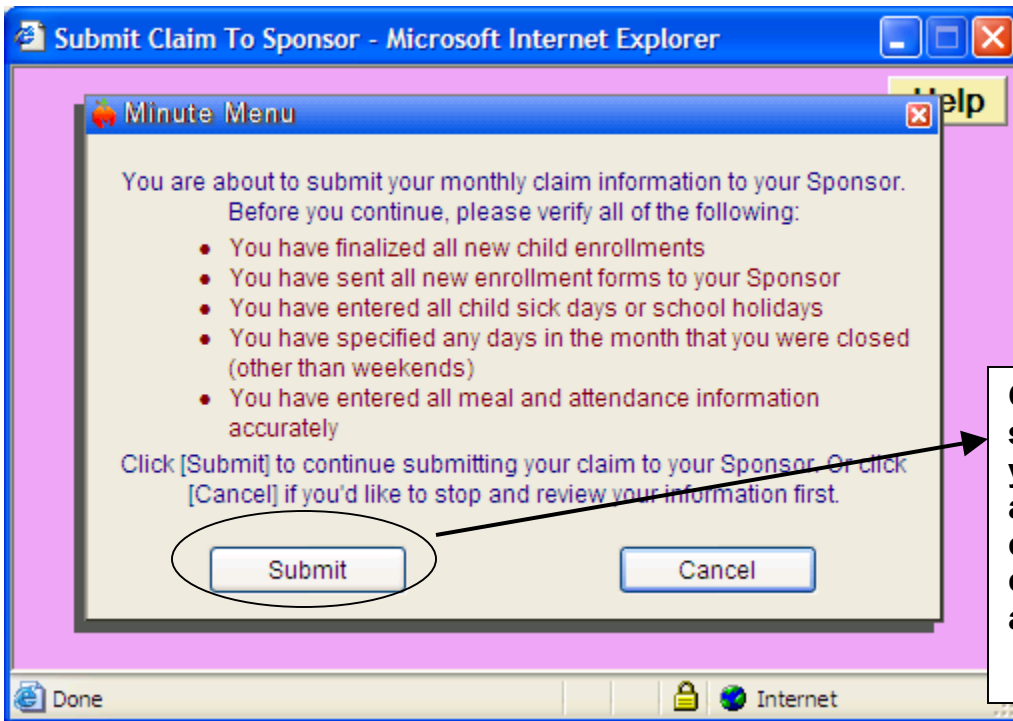
Print Claim Report **Submit Claim** Close

Done Internet

Unless your Monitor requires you to track (In and Out) times, this is not needed. Continue on by clicking "OK"



Next.....



Click on "Submit" sends the claim to your sponsor. It will also advance your claim month so you can start claiming again.