Helping Families Grow Healthy Children.

B.J. JORDAN CHILD CARE PROGRAMS, INC. - dba BEANSTALK
MEETING OF THE BOARD
Held on August 7, 2026 at 1455 Response Road, Suite 260, Sacramento, CA 95815
MINUTES

Board Members Present:
Craig Osborn, Board President
Major Rogers, Board Vice President
Cathy Sapunor, Board Member

Board Members Not in Attendance:
Tammy Aronson, Secretary/Treasurer

Farooq Azhar - Executive Director
Paula Burchett - Program Director
Qari (Zeb) Aurangzeb – Fiscal Director
Karen Hamman – Program Manager
Mary Neilsen – HR Manager

Management Not in Attendance:
Tiffany McPherson – Centers' Manager

As of this date, there are four Board Members in total. Of those, three are present at this meeting; therefore, a quorum exists.

Craig Osborn called the meeting to order at 8:04 am.

A. PUBLIC COMMENT PERIOD: Craig asked if there was anyone from the public who wanted to make a statement to the Board regarding any issue. No one wished to address the Board.

B. EXECUTIVE DIRECTOR'S REPORT: Farooq shared a summary of the federal childcare monitoring and oversight review and the Child and Adult Care Food Program review. He then discussed the proposed Revised Clock-In and Clock-Out Policy.

C. FISCAL DIRECTOR'S REPORT: Zeb presented the year-to-date Financial Activity as of June 30, 2026.

D. HR MANAGER'S REPORT: Mary discussed the staffing changes and the current positions for which we are recruiting.

E. PROGRAM DIRECTORS' REPORT: Paula shared the current enrollment in centers and homes. She then discussed the recent federal childcare monitoring and oversight review.

F. PROGRAM MANAGER'S REPORT: Karen shared a summary of program activities for this past month.

G. CENTER MANAGERS' REPORT: No Report as Tiffany was absent.

H. BOARD COMMITTEE REPORTS:

1. **Audit Committee:** None
2. **Board Development:** None
3. **Personnel Legal:** Craig shared an update on the pending litigation involving a prior employee.

I. ACTION ITEMS:

1. **Approval of July 10, 2026 Board Meeting Minutes:** Cathy moved to approve the July 10, 2026 Minutes as submitted. Major seconded, and the motion was passed.
2. **Approval of Revised Clock-in and Clock-out Policy:** Craig moved to approve the Revised Clock-in and Clock-out Policy, pending final legal review and amendments by Attorney Bob Rediger. Major seconded, and the motion was passed.

J. OLD BUSINESS: None

K. NEW BUSINESS: Craig shared his thoughts on enrollment and looking to the future.

The next scheduled Board Meeting is September 4, 2026.
The meeting adjourned at 9:26 am. Out of four board members, three were present for all votes/actions taken at this meeting.

Board Signature Craig T. Osborn 9/4/26

Submitted by Mary Neilsen – HR Manager