

## **Beanstalk**

### **ERS Summary of Findings (Classroom Level)**

#### **Instructions**

- **Enter the required program information at the top the ERS Action Plan:**
  - Program's Legal Name
  - Setting Type
  - Age Group
  - Planning Date – This is the date the first four columns of the form are completed
  - Lead Planner Name and Position
  - Record the Follow-up Date(s) – These dates indicate when the Action Steps have been reviewed
    - The Follow-up Date(s) will also indicate when reflections are recorded (see Follow-up and Reflection below)
  
- **Enter the Subscale and Average Score.**
  - For subscales scoring under 5 enter the subscale name and score
  
- **Enter Key Findings from the Environment Rating Subscales.**
  - Select two Items that indicate a need for improvement in each Subscale listed with an average score below “5.0”
    - These Items are the key findings or trends identified as needing improvement after a review of all completed environment rating scales
  - For those providers with only Subscale averages of “5.0” or higher

- Select one Item that indicates a need for improvement from each of the two lowest Subscales

➤ **Enter Action Steps.**

- Develop and write attainable Action Steps to improve each key finding, or Item
  - Include multiple action steps, such as modifications and/or changes to instructional materials, training, schedules, space, and supervision

➤ **Enter Expected Completion Date and Persons Responsible.**

- Enter the date when the Action Steps will be completed
- Identify the person(s) who will be responsible for each Action Step

➤ **Enter Follow-Up and Reflection.**

- This column will be blank when the Action Plan is first completed
- Periodically review the status of all the Action Steps, completion dates, persons responsible, and follow-up
- Record modifications or changes needed to complete the Action Steps, and expected completion dates
- Reflect on the results and record progress or changes made to the key finding(s)



Subscales and Average Scores	Key Findings from Environment Rating Scale (ERS Items)	Action Steps (Include instructional materials, training needs, change to schedules, space, and supervision.)	Expected Completion Date and Persons Responsible	Follow-Up and Reflection (Changes made, date completed, and time extended.)