Helping Families Grow Healthy Children.

B.J. JORDAN CHILD CARE PROGRAMS, INC. - dba BEANSTALK
MEETING OF THE BOARD
Held on July 10, 2026 at 1455 Response Road, Suite 260, Sacramento, CA 95815
MINUTES

Board Members Present:
Craig Osborn, Board President via Zoom
Tammy Aronson, Board Vice President
Major Rogers, Secretary/Treasurer
Cathy Sapunor, Board Member

Farooq Azhar - Executive Director
Paula Burchett - Program Director
Qari (Zeb) Aurangzeb – Fiscal Director
Tiffany McPherson – Centers' Manager
Zohaib Mahmood – HR Generalist/Payroll Specialist

Management Not in Attendance
Karen Hamman – Program Manager
Mary Neilsen – HR Manager

As of this date, there are four Board Members in total. Of those all four are present at this meeting, therefore, a quorum exists.

Craig Osborn called the meeting to order at 8:10 am.

A. PUBLIC COMMENT PERIOD: Craig asked if there was anyone from the public who wanted to make a statement to the Board regarding any issue. No one wished to address the Board.

B. EXECUTIVE DIRECTOR'S REPORT: Farooq reported on the preparations for the upcoming federal review and provided an update on next week's Child and Adult Care Food Program review. Additionally, he provided updates on an ongoing contract dispute with the FCCHEN provider, now before the American Arbitration Association, as well as a success story about a provider's positive programmatic changes following a conditional continuance decision.

C. FISCAL DIRECTOR'S REPORT: Zeb presented the year-to-date Financial Activity as of May 31, 2026.

D. HR MANAGER'S REPORT: In Mary's absence, Zohaib shared staffing changes and the current positions for which we are recruiting.

E. PROGRAM DIRECTORS' REPORT: Paula discussed how hold harmless going away will affect our staff and the other challenges it will bring. She then spoke about the tough decision management made to discontinue care for three children whose behaviors we have been working with. Paula then shared that we won our appeal and the Type B citation received from the Licensing Division in April was removed. She then shared the current enrollment in centers and homes.

F. PROGRAM MANAGER'S REPORT: In Karen's absence, Paula shared a summary of program activities for this past month.

G. CENTER MANAGERS' REPORT: Tiffany shared about the recent center activities for the past month.

H. BOARD COMMITTEE REPORTS:

1. **Audit Committee:** None
2. **Board Development:** None
3. **Personnel Legal:** None

I. ACTION ITEMS:

1. **Approval of June 18, 2026 Board Meeting Minutes:** Tammy moved to approve the June 18, 2026 Minutes with the stated corrections. Major seconded, and the motion was passed.

J. OLD BUSINESS: None

K. NEW BUSINESS: Paula discussed and shared the 2026 Parent Survey results.

The next scheduled Board Meeting is August 7, 2026.
The meeting adjourned at 9:22 am. Out of four board members, all four were present for all votes/actions taken at this meeting.

Board Signature Craig S. Osh 8/7/26

Submitted by Mary Neilsen – HR Manager