Helping Families Grow Healthy Children.

B.J. JORDAN CHILD CARE PROGRAMS, INC. - dba BEANSTALK
MEETING OF THE BOARD
Held on April 3, 2026 at 1455 Response Road, Suite 260, Sacramento, CA 95815
MINUTES

Board Members Present:
Craig Osborn, Board President
Tammy Aronson, Board Vice President
Major Rogers, Secretary/Treasurer
Cathy Sapunor, Board Member

Farooq Azhar - Executive Director
Paula Burchett - Program Director
Qari (Zeb) Aurangzeb – Fiscal Director
Karen Hamman – Program Manager
Tiffany McPherson – Centers' Manager
Mary Neilsen – HR Manager

As of this date, the Board consists of four members. All four members were present at this meeting; therefore, a quorum was established.

Craig Osborn called the meeting to order at 8:07 am.

A. PUBLIC COMMENT PERIOD: Craig asked if there was anyone from the public who wanted to make a statement to the Board regarding any issue. No one wished to address the board.

B. EXECUTIVE DIRECTOR'S REPORT: Farooq reported that each year, the auditors note that a portion of Beanstalk's bank funds exceeds FDIC insurance limits. He shared that after working with Banner Bank, Beanstalk's reserve balances are now fully FDIC-insured.

He also reported that the International Rescue Committee in Sacramento contacted Beanstalk's Food Program regarding newly licensed providers who are seeking information about the program and assistance in connecting with families. Beanstalk staff met with IRC representatives and the providers via Zoom to provide an overview of the program and answer their questions.

Farooq further updated the Board on ongoing meetings and correspondence with the California Department of Social Services regarding the potential transfer of approximately 500 families from an Alternative Payment Program to other programs. He noted that CDSS is also coordinating with the Placer County Office of Education on this transition.

He also discussed the impact of licensed providers in Beanstalk's FCCHEN program on the organization's workers' compensation and liability insurance coverage. He explained that licensed family child care home providers are not required to carry liability insurance, which presents concerns for insurance carriers.

Finally, Farooq reported that CCTR Expansion funding may be at risk of reduction. He also shared that the transition to HUBBE was unsuccessful, and Beanstalk has decided to continue using its current software system.

C. FISCAL DIRECTOR'S REPORT: Zeb presented the year-to-date Financial Activity as of February 28, 2026.

D. HR MANAGER'S REPORT: Mary discussed the proposed policy changes. She then shared staffing changes and the current positions we are recruiting for.

E. PROGRAM DIRECTORS' REPORT: Paula shared the current enrollment in centers and homes. She then spoke about our self-review and invited the Board Members to schedule their visits to the programs. Paula also discussed the upcoming Week of the Young Child (WOYC).

F. PROGRAM MANAGER'S REPORT: Karen shared a summary of program activities and staff training this past month.

G. CENTERS' MANAGER'S REPORT: Tiffany shared a summary of center activities for this past month. She then shared more about the upcoming Week of the Young Child and possible activities at the centers. Tiffany shared that Natomas Center Supervisor, Eloisa, passed the test to become a CLASS observer.

H. BOARD COMMITTEE REPORTS:

1. **Audit Committee:** None
2. **Board Development:** None
3. **Personnel Legal:** None

I. ACTION ITEMS:

1. **Approval of March 6, 2026 Board Meeting Minutes:** Craig moved to approve the March 6, 2026 Minutes as submitted, Major seconded, and the motion was passed.
2. **Approval of the revised Sick Leave Policy:** Tammy moved to approve the Sick Leave policy as submitted, Cathy seconded, and the motion was passed.
3. **Approval of the revised Appearance Policy:** Craig moved to approve the Appearance policy with the stated corrections, Major seconded, and the motion was passed.
4. **Approval of the revised PTO Policy:** Craig moved to approve the PTO policy with the stated corrections, Major seconded, and the motion was passed.
5. **Approval of the revised Classes of Employees Policy:** Cathy moved to approve the Classes of Employees policy with the stated corrections, Tammy seconded, and the motion was passed.

J. OLD BUSINESS: Big Day of Giving is May 7, 2026.

K. NEW BUSINESS: None

The next scheduled Board Meeting is May 1, 2026.
The meeting adjourned at 9:29 am. Of the four board members, all were present for all votes/actions taken at this meeting.

Board Signature Craig S. Osborn 5/1/26

Submitted by Mary Neilsen – HR Manager